

## **GENERAL INFORMATION**

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

**\*\* Please note that the 1<sup>st</sup> of July is the start of the new SNZ membership year. Swimmers who compete at the 2018 NZ Open Championships will have 2 weeks from the 1<sup>st</sup> of July to become financial competitive swimmers in the SNZ Database (this final date is 15<sup>th</sup> July). If at the end of the 2-week period there are swimmers who are still unfinancial that swum at the Open Championships, they will be made financial by SNZ in the database and all relevant fees will be invoiced to the club by SNZ.**

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

All participants must agree to comply with the Sports Anti-Doping Rules.

## **Venue Address**

Sir Owen G Glenn National Aquatic Centre  
14 Antares Place  
Mairangi Bay  
Auckland 0632



## **Meet Contacts**

**Swimming New Zealand**  
Event Manager  
021 569 436  
[events@swimming.org.nz](mailto:events@swimming.org.nz)

**Host Region**  
Swimming Auckland  
09 448 1480  
[info@akswim.co.nz](mailto:info@akswim.co.nz)

**Johnson Raela**  
Comms & Digital  
021 027 17007  
[johnson@swimming.org.nz](mailto:johnson@swimming.org.nz)

**Andy Kent**  
Head of Participation  
021 222 9891  
[andy@swimming.org.nz](mailto:andy@swimming.org.nz)

## **General Entry Information**

### **Entry Deadline**

**TUESDAY 19 JUNE 2018 at 11.59pm.** Late entries will not be accepted.

**NO REFUNDS** for any withdrawals (including medical) will be given once entries have closed.

### **Entry Process**

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

### **Foreign Entries**

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. This need to be emailed to [events@swimming.org.nz](mailto:events@swimming.org.nz) by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

### **Entry Fees**

Entry fees are \$22.50NZD per individual event and \$45.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

### **Qualification Criteria**

**Age as at 2 July 2018.**

The qualifying period is from **1<sup>st</sup> January 2017 to 17<sup>th</sup> June 2018.**

The qualifying times are 50m Long Course times. Only Long Course times can be used for qualification. All swimmers shall only enter qualified events.

Swimming New Zealand do not accept converted times for entry into this meet. Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

### **Relays**

Relays will be timed-finals with all timed-finals being swum at the end of the finals session. Relay events can be entered by a national selection team (for selection purposes), a club team or a zonal team. Priority of selection to teams will be in that order. Medals will be awarded to the top 3 clubs.

### **Psych Sheets**

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **THURSDAY 19<sup>th</sup> JUNE 2018.**

Corrections and changes to psych sheets are to be sent to [events@swimming.org.nz](mailto:events@swimming.org.nz) by **11.59pm SUNDAY 24<sup>th</sup> JUNE 2018.**

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 25<sup>th</sup> JUNE 2018.**

### **Finals**

For 50m, 100m, 200m and 400m events there will be A and B finals. B finals will be swum when there are 20 swimmers that competed in the morning heats. The Open Championship placing's will be determined from the A final. B finals will not score at this championship.

### **Withdrawals**

Withdrawals from events at the NZ Open Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

*3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

### **Meet Photography**

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

### **Pre Meet Training**

Pre event training is as follows:

Sunday 1<sup>st</sup> June 2018: 8.00am – 12.00pm  
3.00pm – 7.00pm

## **Accreditation Information**

### **Accreditations**

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

### **Accreditation Criteria**

Coaches must be registered with Swimming New Zealand as a premium coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

## **COMPETITION INFORMATION**

### **Warm-up Procedure**

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SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

### **Marshalling Process**

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#### **Heats:**

Self-marshalling will be employed during all heats sessions of the 2018 NZ Open Championships. Swimmers are to gather beside the learn to swim pool on the grandstand side and will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

#### **Finals:**

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

### **Team Managers Meeting**

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There will be a team managers meeting held on Sunday 1<sup>st</sup> June at 5.00pm venue TBC. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

### **Collection of Packs**

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Packs for team managers including an All Heats Session Programme, Souvenir Programmes and Passes must be collected by Regional and Club Team Managers from the pre-meet training on Sunday 1<sup>st</sup> June between 3.00pm – 7.00pm.

### **Strapping**

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Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation will not be permitted to swim.

### **Pool Access**

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#### **Swimmers/Coaches/Team Managers:**

Access to the pool for all swimmers, coaches and team managers is via the main entrance.

#### **Spectators:**

Spectators will have access to the pool via the event entrance from 8am onwards. Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

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### **Officials Information**

An officials meeting will be held on Monday 2<sup>nd</sup> June starting at 8.45am in the athlete holding room. The Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for officials date and venue will be advised at the officials meeting.

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### **Seating**

There will be no rotation of seating during the championships. The seating plan will be posted on the SNZ website. Spectator seating is available upstairs in the grand stand. VIP will also be in the main grandstand.

**If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.**

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### **Session Programmes**

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form.

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### **Results**

Results will be posted in three locations around the pool:

1. Pool Deck – on the wall next to the learn to swim pool.
2. On the wall between the changing rooms on the entrance side of the pool.
3. Upstairs in the walkway behind the grandstand.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

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### **Disqualifications**

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

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### **Timelines**

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the

swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

### **Spectator Charges**

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Door Entry: \$5.00

Tickets will be available for pre-purchase through the Swimming New Zealand shop. If tickets have sold out online before the meet for certain sessions then tickets will not be made available at the door for purchase for the affected sessions. If tickets have not sold out prior then there will be door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$12.00

Finals Programmes – per session: \$4.00

### **Parking**

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Parking at the AUT Millennium Institute is limited. Where necessary please try and limit the number of vehicles you travel in to the venue. More information on parking will be provided closer to the meet.

For Bus and Public Transport information please visit the [Auckland Transport website](#).

### **Opening Ceremony**

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An opening ceremony will be held at the start of Session 2 on Monday 2<sup>nd</sup> June starting at 6.40pm. As such, the warm up time in the 50m pool will be reduced by 20 minutes to allow for this.

Each region is to provide two representatives in uniform for the march past. These people are to assemble by the main entrance at 6.30pm.

### **Victory Ceremonies**

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The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present. Victory ceremonies will be televised in the SKY coverage so ensure you are there and in your team uniform.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

### **Merchandise**

Merchandise for the Open Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website [www.teamline.co.nz](http://www.teamline.co.nz)

### **Banner Placement**

Swimming New Zealand will have signage at the 2018 NZ Open Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

### **Certificates**

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.



**QUALIFYING TIMES**

<b>Male</b>		<b>Female</b>
	<b>Freestyle</b>	
25.48	<b>50</b>	28.71
55.50	<b>100</b>	1:01.80
2:00.00	<b>200</b>	2:13.00
4:19.00	<b>400</b>	4:40.00
9:04.65	<b>800</b>	9:40.00
17:20.00	<b>1500</b>	18:34.40
	<b>Backstroke</b>	
29.00	<b>50</b>	32.90
1:02.83	<b>100</b>	1:10.00
2:16.71	<b>200</b>	2:30.55
	<b>Breaststroke</b>	
32.51	<b>50</b>	36.36
1:10.68	<b>100</b>	1:18.71
2:32.75	<b>200</b>	2:49.28
	<b>Butterfly</b>	
27.66	<b>50</b>	30.66
1:00.51	<b>100</b>	1:07.84
2:14.95	<b>200</b>	2:29.00
	<b>Individual Medley</b>	
2:16.50	<b>200</b>	2:33.00
4:55.00	<b>400</b>	5:23.75

### PARA QUALIFYING TIMES

#### MALE

Class	50FR	100FR	200FR	400FR	50BK	100BK	50FL	100FL
S14	37.43	1:21.58	3:02.81	-	-	1:34.78	-	1:29.85
S13	36.00	1:19.13	-	6:11.08	-	1:28.99	-	1:25.05
S12	25.01	1:17.77	-	6:16.07	-	1:30.17	-	1:26.47
S11	39.34	1:28.55	-	7:04.72	-	1:42.65	-	1:37.00
S10	34.97	1:16.47	-	6:09.95	-	1:30.46	-	1:24.10
S9	37.91	1:22.92	-	6:22.67	-	1:33.50	-	1:29.01
S8	39.51	1:26.32	-	6:39.47	-	1:38.48	-	1:32.08
S7	42.04	1:32.07	-	7:08.61	-	1:46.33	46.06	-
S6	44.37	1:38.68	-	7:21.64	-	1:52.72	46.47	-
S5	48.84	1:44.41	3:41.96	-	54.22	-	52.50	-
S4	57.15	2:08.00	4:48.00	-	1:08.35	-	1:03.51	-
S3	1:22.00	2:27.60	6:45.00	-	1:19.00	-	1:32.11	-
S2	1:34.00	3:17.47	7:06.76	-	1:45.00	-	-	-

  

Class	50 BR	100BR	Class	150IM	200IM
S14	-	1:43.44	S14	-	3:25.23
S13	-	1:37.41	S13	-	3:14.84
S12	-	1:42.53	S12	-	3:17.22
S11	-	1:50.25	S11	-	3:40.01
S10	-	-	S10	-	3:16.46
S9	-	1:38.86	S9	-	3:22.38
S8	-	1:40.69	S8	-	3:36.39
S7	-	2:00.56	S7	-	3:54.28
S6	-	2:05.01	S6	-	4:01.71
S5	-	2:24.67	S5	-	4:13.89
S4	-	2:23.30	S4	3:50.25	-
S3	1:14.20	-	S3	4:23.58	-
S2	1:35.00	-	S2	-	-

#### FEMALE

Class	50FR	100FR	200FR	400FR	50BK	100BK	50FL	100FL
S14	42.98	1:31.97	3:23.07	-	-	1:45.93	-	1:44.07
S13	41.46	1:29.58	-	6:55.37	-	1:46.76	-	1:40.20
S12	40.75	1:29.07	-	7:05.18	-	1:57.00	-	1:39.01
S11	47.20	1:42.62	-	7:51.07	-	1:59.13	-	2:05.45
S10	42.58	1:31.70	-	6:52.41	-	1:40.76	-	1:41.19
S9	43.53	1:33.66	-	6:45.48	-	1:44.39	-	1:42.95
S8	46.94	1:39.92	-	7:09.88	-	1:56.13	-	1:47.33
S7	48.09	1:43.60	-	7:34.17	-	2:03.82	52.59	-
S6	53.25	1:52.64	-	8:06.77	-	2:08.84	56.83	-
S5	54.39	2:02.61	5:24.60	-	1:07.13	-	1:10.00	-
S4	1:17.00	2:31.32	6:37.63	-	1:17.00	-	1:39.76	-
S3	1:22.28	3:02.00	5:52.83	-	1:31.00	-	1:39.77	-
S2	1:48.10	3:42.67	7:27.96	-	1:44.71	-	-	-

  

Class	50 BR	100BR	Class	150IM	200IM
S14	-	1:57.87	S14	-	3:48.07
S13	-	2:03.37	S13	-	3:45.45
S12	-	1:56.17	S12	-	3:46.36
S11	-	2:18.22	S11	-	4:16.71
S10	-	-	S10	-	3:46.08
S9	-	1:59.42	S9	-	3:51.05
S8	-	1:57.68	S8	-	3:56.73
S7	-	2:15.54	S7	-	4:22.08
S6	-	2:27.08	S6	-	4:42.12
S5	-	2:21.56	S5	-	5:16.44
S4	-	2:45.39	S4	4:36.80	-
S3	2:44.00	-	S3	6:17.44	-
S2	1:48.80	-	S2	-	-

Day 1 – Mon 2 July			Day 2 – Tues 3 July			Day 3 – Wed 4 July			Day 4 – Thurs 5 July			Day 5 – Fri 6 July		
Session 1 - Heats			Session 3 - Heats			Session 5 - Heats			Session 7 - Heats			Session 8 – Heats		
Warm-up 8.00–9.50am Start 10am			Warm-up 8.00–9.50am Start 10am			Warm-up 8.00–9.50am Start 10am			Warm-up 8.00–9.50am Start 10am			Warm-up 8.00–9.50am Start 10am		
101	Para 400m Free	M	107	Para 100m Back	M	16	400m Free	F	115	Para 100m Fly	F	121	Para 100m Free	M
102	Para 400m Free	F	108	Para 100m Back	F	111	Para 50m Free	M	116	Para 100m Fly	M	122	Para 100m Free	F
1	400m Free	M	9	200m Free	M	112	Para 50m Free	F	24	100m Breast	F	33	1500m Free	M
103	Para 50m Back	M	10	200m Free	F	17	200m IM	M	25	100m Breast	M	34	100m Free	F
104	Para 50m Back	F	11	400m IM	M	18	200m IM	F	26	50m Back	F	35	100m Free	M
2	200m Back	M	12	200m Breast	F	19	50m Free	M	27	50m Back	M	36	50m Breast	F
3	200m Back	F	13	200m Breast	M	20	50m Free	F	117	Para 150m IM	F	37	50m Breast	M
4	50m Fly	M	109	Para 50m Breast	F	113	Para 200m IM	M	118	Para 150m IM	M	123	Para 50m Fly	M
5	50m Fly	F	110	Para 50m Breast	M	114	Para 200m IM	F	28	400m IM	F	124	Para 50m Fly	F
105	Para 100m Breast	M	14	100m Fly	F	21	100m Back	M	29	200m Fly	M	38	1500m Free	F
106	Para 100m Breast	F	15	100m Fly	M	22	100m Back	F	30	200m Fly	F			
6	800m Free	F				23	800m Free	M	119	Para 200m Free	F			
									120	Para 200m Free	M			

Session 2 – Finals			Session 4 - Finals			Session 6 – Finals			Session 8 - Finals			Session 10 – Finals		
Warm-up 5.00-6.30pm Start 7pm			Warm-up 5.00-6.30pm Start 7pm			Warm-up 5.00-6.30pm Start 7pm			Warm-up 5.00-6.30pm Start 7pm			Warm-up 5.00-6.30pm Start 7pm		
101	Para 400m Free	M	107	Para 100m Back	M	16	400m Free	F	115	Para 100m Fly	F	121	Para 100m Free	M
102	Para 400m Free	F	108	Para 100m Back	F	111	Para 50m Free	M	116	Para 100m Fly	M	122	Para 100m Free	F
1	400m Free	M	9	200m Free	M	112	Para 50m Free	F	24	100m Breast	F	33	1500m Free	M
103	Para 50m Back	M	10	200m Free	F	17	200m IM	M	25	100m Breast	M	34	100m Free	F
104	Para 50m Back	F	11	400m IM	M	18	200m IM	F	26	50m Back	F	35	100m Free	M
2	200m Back	M	12	200m Breast	F	19	50m Free	M	27	50m Back	M	36	50m Breast	F
3	200m Back	F	13	200m Breast	M	20	50m Free	F	117	Para 150m IM	F	37	50m Breast	M
4	50m Fly	M	109	Para 50m Breast	F	113	Para 200m IM	M	118	Para 150m IM	M	123	Para 50m Fly	M
5	50m Fly	F	110	Para 50m Breast	M	114	Para 200m IM	F	28	400m IM	F	124	Para 50m Fly	F
105	Para 100m Breast	M	14	100m Fly	F	21	100m Back	M	29	200m Fly	M	38	1500m Free	F
106	Para 100m Breast	F	15	100m Fly	M	22	100m Back	F	30	200m Fly	F	39	4x100 Medley	F
6	800m Free	F				23	800m Free	M	119	Para 200m Free	F	40	4x100 Medley	M
7	4x100m Free	M							120	Para 200m Free	M			
8	4x100m Free	F							31	4x200m Free	M			
									32	4x200m Free	F			